				KEY CONT	ROLS / SOURCES OF ASSURANCE (aligned to three										
OW RISK O REF	DEPT	DESCRIPTION OF RISK (Risk description should include cause / risk event / consequence and risk category)	CORPORATE	Policies and procedures Link to business plan Delegations of authority / Fraud checks Risk and control framework Performance Management Project Management reviews	Programme Boards Functional compliance reviews Working Groups	Audit Reports Regulatory Reviews Snr Executive Committees Scrutiny Committees Portfolio Boards Peer Reviews	PREVIOUS RESIDUA RISK RATIN	G CURREN RESIDUAI G RISK RATIN	/CHAN	NG IGE ACTION PLAN / FUTURE MITIGATION / ASSURANCE PLAN SK	HOW WILL PROGRESS BE MEASURED (LIST MEASURABLE BENEFITS AND NON- QUANTIFIABLE BENEFITS)	TARGET DATES (or review date if target unknown)	OFFICER(S)	DIRECTOR ASSISTANT DIRECTOR	
				First Line of Defence (Operational management activity)	Second Line of Defence (Strategy/Policy oversight and support)	Third Line of Defence & Framework Oversight (Audit / Member, Snr Executive and External oversight/validation)	01/08/201 Review N 18								
SF2 On Op (OF2) & On IRR	Finance	Delivering Council services within the envelope of the resources provided in 2019/20-2021/22 Medium Term Financial Strategy - Risk to services of not delivering within reduced budgets and to delivery of the Plymouth Plan from reduced revenue and funding of the Capital Programme Risk Category: FINANCIAL	money wisely	 Higher profile of Council's finances at both CMT and Cabinet. Budget presented to senior officers and members in scoreboard format, delivering greater transparency and challenge. Budget sessions and DMTs. A Budget Recovery Group has been set up to respond to current in-year pressures. 	Finance and Assurance Review Group (FARG) monitor integrated commissioning risks	Continued Member engagement in Budget process and MTFP setting process by having regular	P 1	P I 25 5 5	25 R	 Treasury Management diversification of portfolio to increase income. Investment in income earning assets. Ambitious capital programme and strategic investments from income earning assets. Cross department strategy on grant maximisation. Identification of new revenue funding sources to support the budget e.g. use of section 106 income in current and future years. To mitigate against this risk all options and innovative solutions will continue to be explored in the final two months of the year so further reductions can be made to the forecast overspend. Section 151 Officer will be meeting all Strategic Directors and undertaking a 'deep dive' of all budgets. Budget Recovery Group will be undertaking a line-by-line analysis of all budgets. Implementation of the Section 151 Officer's recommendations from the Budget Assurance Statement 	Regular updates on the progress of the Budget Recovery Group are to be provided to CMT.	 Ongoing Qtly MTFS updates Ongoing Qtly reviews Ongoing Ongoing Ongoing 	Paul Looby	Andrew Hardingham	Aaron Perr
SF3 On IRR	Finance	Being unable to deliver Council services within the envelope of the resources provided in 2018/19 leading to negative impact on budgets, loss of reputation, negative impact on front line services and a negative opinion from external audit. Risk Category: FINANCIAL	money wisely	the year. Budget presented to senior officers and members in scoreboard format, delivering	Integrated Commissioning risks.	•	5 5	25 5 5	25 R	 Treasury Management diversification of portfolio to increase income. Investment in income earning assets. Ambitious capital programme and strategic investments from income earning assets. Cross department strategy on grant maximisation. Continue th Transformation Programme which is improving efficiency and reducing costs whilst still delivering benefits to the customer. Significant savings are focussed in the following key programmes:- Growth, Assets and Municipal Enterprise (GAME2); Integrated Health & Wellbeing; Transforming the Corporate Centre Identification of new revenue funding sources to support the budget e.g. use of section 106 income in current and future years. To mitigate against this risk all options and innovative solutions will continue to be explored in the final two months of the year so further reductions can be made to the forecast overspend. Investigating earlier implementation of Fees and Charges, review of reserves, bad debt provision, accelerated income generation. Further capitalisation. 	Reduced contract costs.	•••	Paul Looby	Andrew Hardingham	Aaron Perri
SEPS1 On IRR	Education, Participation & Skills	 Reduction in the quality of education provision negatively affecting level of pupil attainment. The risk is very high (red) in the secondary sector but less so in the primary sector (amber). Risk Category: COMPLIANCE, REGULATION & SAFEGUARDING 	Improved schools	Ofsted inspection outcome tracking. Data analysis. Plymouth Leadership Advisor works with schools and provides challenge to Multi Academy Trust CEOs	Trust development to secure school improvement.	Ofsted inspection. Plymouth Education Board. Education & Children's Social Care Overview & Scrutiny Committee.	4 5	20 4 5	20 R	Plymouth Education Board (and sub groups) will increasingly hold all schools to account. Development of an accountability and support model involving number of partners. The Plymouth Challenge will create a partnership of distinct interventions to drive improvement. The Plymouth Challenge has identified three strands designed to raise achievement. The School Support, Challenge and Intervention Policy is being updated and will go to Cabinet in March 2019. The Policy will make clear the relationship with schools.	programmes that are evaluated against outcomes.	Review Apr 19	David Bowles	Judith Harwood	Julie Reed
SCYPF2 Formerly ORR On IRR	Children's Social Care	Projected in-year overspend in Children's Social Care caused by unprecedented demand and level of support needed to keep young people safe, such as specialist residential care placements with high levels of staffing. Risk Category: FINANCIAL		Independent fostering review action plan. Service redesign implemented including invest to save case for increase in number of Social Workers. Savings have been identified but pressure still exists	Finance and Assurance Review Group (FARG)	Independent fostering review Regional Youth Justice Board Budget Management Group	4 5	20 4 5	20 R	Additional management solutions and escalated action to deliver further savings from the council's transformation programme will be brought to the table over the coming months in order to address the in year forecasted overspend. Ongoing rigour in decision making to manage demand. Ensuring action plan milestones are reached	Financial Results Delivery Performance		Neelam Bhardwaja	Alison Botham	Sandy Magee
5 SCEO3 On IRR		Failing to, or inability to understand impacts of Brexit in light of current uncertainty and lack of government guidance adversely affects the Council's ability and capacity to manage changes and deliver it's objectives. Risk Category: REPUTATION	quality public	Brexit specific risk register; Brexit workshop / scenario planning; Growth Board on-line advice tool; Officer attendance at local and regional events Brexit impact scoping within Medium Term Financial Strategy; Government funding announced	; basis;	Brexit, Infrastructure & Legislative Change Overview & Scrutiny Committee; Overview and Scrutiny and Select Committee; Regional engagement work - LEP and Peninsula; One Plymouth / CMT - quarterly update	New	5 4	20 R	Continued regional engagement to maintain strong influence; Continue to act promptly on government guidelines when issued; Outputs from Officer Group	Reports to Brexit, Infrastructure & Legislative Change Overview & Scrutiny Committee	Ongoing	Kevin McKenzie	e Giles Perritt	Maddie Halifax

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		Participation & Skills	across services increases risk of failure to meetcountstatutory dutiesand impacts our ability to improveKeeoutcomes for vulnerable children and young peoplechildwith Special Education Needs and Disabilitiesyoung(SEND):-and			Ofsted inspections; Plymouth Education Board; Education & Children's Social Care Overview & Scrutiny Committee		Feb-19		Action plans to manage impact; Performance management going forward; Review of Service demands to identify trends; Strategic planning for the department will set our future arrangements to secure functions and capacity; Transformation and move to partnership working with schools to secure functions and improve capacity.	Delivery plans and clear service standards; Performance Scorecard; Actions from staff wellbeing and stress surveys.	Ongoing	Judith Harwood	Alison Botham	Julie Reed
7	SF5 On IRR	Finance	The Council not meeting its obligation to keep Prov	viding lity public vices Staff awareness training has been r Incident reporting and management Escalation of breaches to Managem Information Security Forum (MISF) a Information Risk Owner (SIRO). Annual IT Health Check Regular vulnerability scans carried IT Infrastructure patching policy in p Pro-active monitoring by Babcock. ICO Action Plan. Information Audit completed for all of Staff workshops completed re: GDF	At in place.Groupment of and SeniorDevon Information Security Partnership (DISPInformation Lead Officer Group (ILOG) raise awareness within departmentout placeInformation Governance Manager has raised awareness of GDPR at CMT and DMTs Completion of mandatory eLearning being tracked through Balanced Scorecardsdepartments	External Compliance assessment. CMT regularly briefed.		5 3 15	Α	Roll out staff awareness training to all staff. Implement greater reporting consistency within directorates. Implement improved incident analysis within the Service Desk. Ensure full corporate attendance for MISF. Improved contract management with partners. Implement greater reporting consistency within directorates. Implement improved incident analysis within the Service Desk. Ensure full corporate attendance for MISF. Standardised breach management processes distributed to key staff. 2017 saw a decrease in breaches, however 2017/18 has seen an increase in escalations to the ICO. Implement compliance requirements into Delt business as usua - This is a workstream of the information management project. Corporate Privacy Notice complete, service specific Notices being finalised.		Ongoing Ongoing Ongoing Ongoing Ongoing	John Finch	Andy Ralphs	Emma Rose
8	SCEO4		referendum caused by Brexit qua	viding lity public vices Partners have been briefed and cor readiness (Polling stations / Printers key partners)	nfirmed	Elections Programme Board	New	5 3 15	A	Ongoing Brexit monitoring		00	Glenda Favor- Ankersen	Giles Perritt	Maddie Halifax
9	SSS1		delivers increased recycling levels in Plymouth and ensures it meets the PFI targets agreed in the SW Devon Waste Partnershipcity gree sust cityThe city's recycling targets are achieved and the service is modernised and fit for purpose so that the increase in demand on the service in accordancecare the	en, back office systems and processes tainable designed to improve the delivery of that services for customers. Measures e	 progress against Modernisation Plan, supported by regular Performance meetings to assess customer experience. Monthly Balanced Scorecard of KPIs which include recycling rates. on times; chnology to 	The South West Devon Waste Partnership hold quarterly meetings.	3 4 12	2 3 4 12		Delivery of the Modernisation Plan. Continued delivery of alternate weekly collections against adopted business case - monthly monitoring with SWDWP partners with regard to disposal tonnages. Utilisation of commissioned participation survey to target areas that have lower rates of recycling. Investment in recycling campaigns across the city. Introduction of recycling on the go pods.	Delivery against Modernisation Plan, service standards and KPIs. Monitoring of tonnages against forecasted disposal amounts	Ongoing I	Lou Hayward	Lou Hayward	Andy Sharp
10		Director of Public Health	•	duced council in 2014 and links directly to lth Plymouth Plan and Integrated Com	eople alunched Year six	u		2 3 4 12	Α	Persistent action across the Council is required at many levels to tackle inequalities by addressing the wider detriments of health. The public health team and partners continue to work with employers (year one focus) and schools (year two focus) to influence healthier lifestyles. The team continues to embed and promote the national One You campaign across the city. The 'five ways to wellbeing' has been adopted across the city as the single approach to improving mental wellbeing. Thrive Plymouth has an annual focus determined by local and national priorities an annual action plan is developed and implemented. The Thrive Plymouth Network will continue to meet on a quarterly basis to ensure delivery of the programme.	measured in changes in life expectancy. ODPH produces a report each year to monitor this, along with a Thrive Plymouth Performance Framework providing more detail at a local level. Each year o the Thrive Plymouth campaign is evaluated and reported upon in the subsequent DPH annual report.	f	Sarah Lees / Rob Nelder	Ruth Harrell	Scott Senior

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11	SHR1		Maintaining Corporate/Senior Leadership Team capacity and resilience to deliver the Council Plan. Potential for adverse impact on the citizens of Plymouth and the Council's reputation if strategic workforce plans are not effectively implemented. We take responsibility for our actions, care about their impact on others and expect others will do the same. Critical success factors; attraction, recruitment, development and retention of senior leaders; organisational design which is fit for purpose to deliver our statutory duties and Council objectives; Senior Leaders reporting they feel safe, happy and thriving at work with appropriate arrangements in place to support resilience Risk Category: SERVICE DELIVERY/ REPUTATION		 Organisational Restructure toolkit in place. CMT/SLT leadership development programme under evaluation. Team Plymouth quarterly events in place. Multi-agency coaching network in place. Occupational Health and Employee Assistance Programme in place. Succession Plans being developed for all critical roles. Agile HR policies and procedures available on staffroom. Workforce data. Sickness absence and staff turnover. Agency/interim spend controls. 		Organisational Design proposals approved by Council in January for full implementation by summer 2018. People Strategy 2016-20 endorsed by Cabinet May 2017 (Talent, Leadership & Culture). Senior Leadership capacity has increased with the Strategic Director for Customer and Corporate Services appointed to and started with PCC in November 2018.	P I 2 5	P I 10 2 5 10		Strategic workforce plans for the Senior Leadership Team. New Senior Leadership Team structure to be appointed.	Sickness absence due to stress, anxiety or depression; performance against Council's objectives; delivery of People Strategy; staff survey; wellbeing and resilience survey; safety climate survey; senior leadership staff turnover; exit interviews	Implementation 01/10/2018 with 6 month review		Tracey Lee	Maddie Halifax
12	SSPI1	Planning & Infrastructure		council - Keep children,	 National guidance has been produced and actioned or communicated by PCC. A strategic overview on affected buildings has taken place and communication to all relevant building owners. 24 hour patrols and a full list of fire and safety measures have been fully implemented at 3 sites including compartmentalisation and all publically owned buildings are being reviewed. Sprinkler system is being installed in 3 Devonport towers. 		The responsibility lies with the individual building owners but PCC and Devon and Somerset Fire and Rescue Service have taken the lead on communicating relevant information to all affected properties. Strategic lead overview (Gold) at PCC with support from DSFRS and the relevant affected building 'responsible person'.		10 2 5 10		Monitoring of remedial measures by PCC to ensure building owners are carrying out their responsibilities effectively. Re-cladding of some buildings has taken place and is satisfactory. Some buildings still have the ACM but are currently being procured to action and interim measures still in place. Central Governments 'DELTA' system (to identify all risk buildings) has been completed and closed out.		May-19	Paul Barnard	Anthony Payne	Andy Sharp
13	SF6 On IRR		Maintaining awareness of anti-fraud measures to help prevent or identify instances of fraud, corruption and bribery and help protect public funds. Risk Category: REPUTATION / FINANCIAL		Anti-Fraud, Bribery and Corruption Policy; Whistle blowing Policy; Register of interests/hospitality; Fraud Awareness eLearning; Data analytics tool being implemented	Devon Audit Partnership Counter-Fraud Team Operational Risk Management Group	; Audit & Governance Committee; S151 Officer; Monitoring Officer	New	2 5 10	G	Fraud Strategy and Response Plan; DAP attendance at Fraud and Corruption in Local Government Procurement webinar to discuss future actions / best practice; Stronger links with Risk Management Strategy; Expanding use of Data analytics tool	Completion of actions from the Fraud Strategy and Response Plan	• •		Andrew Hardingham	Aaron Perrin
	SCYPF1 On IRR	Social Care	the care system, by not delivering early intervention and prevention and responding as soon as possible to their needs and promote better	A caring council - Focus on prevention and early intervention	Troubled Families Programme Early Help Assessment Tool The Children and Young People's Commissioning Plan Families with a Future initiative	CYP System Design Group. Performance and Complaints monitoring.	Local Safeguarding of Children Board. Claims Validation 'spot check' compliance achieved from the Troubled Families Team of the Ministry of Housing, Communities and Local Government	4 4	16 3 3 9		Continue to drive forward transformational change across the partnership in relation to whole family working, engagement with the Early Help Assessment Tool process, data exchange and achieving the outcomes required within the Troubled Families Outcomes Plan.	Reduction in caseloads		·····	Neelam Bhardwaja	Sandy Magee
15	SSPI2	Planning & Infrastructure	(JLP) and the Homes for Plymouth Programme	A growing city - A broac range of homes	 Progress on previous Plan for Homes sites regularly reviewed. Sites identified in the JLP 5 year land supply regularly reviewed. Each JLP site now has a Delivery Strategy, with various forms of proposed intervention based upon the identification of resources. Review of partnerships and partners to manage delivery and ensure capability. On-going strategic relationship management with Homes England to achieve a fair share of the national funding. 		Plymouth Growth Board. GAME Board. JLP Member Steering Group. JLP Leadership Delivery Group.	3 3	9 3 3 9		Undertake a Strategic Land Review of PCC sites to identify sites for housing delivery. We will consider acquiring and lending to unlock direct delivery. Reviews of small and stalled sites complete with delivery strategies to be implemented. Development of bids to a number of Government funding programmes to support new homes e.g. Accelerated Construction, Housing Infrastructure Fund, Land Release Fund, Starter Homes and Care and Support funding. Ongoing innovation to improve the proactive and fast track approach to planning to deliver housing. Starter Homes Land Fund Partnership Authority to work with Homes England to bring forward a portfolio of stalled, lapsed and brownfield sites to unlock delivery and accelerate new homes in what is becoming a highly competitive environment for government funding.		Annual delivery monitoring year end and on going	Paul Barnard	Paul Barnard	d Andy Sharp
16	SED1		which could lead to higher unemployment and lack of	city - Economic	We have put in place a series of economic development measures including for People - 1000 Club, Building Plymouth, Urban Enterprise Programme, Manufacturers Challenge. Place regeneration we have undertaken direct development (Hearder Court), started on-site at Oceansgate, signed a City Deal, embarked on Plymouth Science Park phase 5 now open. Inward investment - continued support, two new landings in the city - the Ship (Sitel) and at Turnchapel. Supporting Babcock to grow. Business Support we have set out a £2.5m socia enterprise investment fund, supported the Gain Growth Fund, attended trade shows and reworked the inward investment guide/website. Secured £69.9m of external and grant funding. Other developments - Oceansgate phase 1 topping out ceremony, completion of Plymouth Science Park phase 5, Langage Phase 2, The Box, Roborough Eco Village, Drake Circus Leisure. Combined efforts are also having economic impact with a jobs pipeline of over 3000, over 3500 apprenticeships starts in 2017, GVA growth and continue low unemployment. Employers such as Thales, Sitel, Becton Dickinson, Dartmouth Foods, Burts Crisps, Babcock, Princess Yachts, Crowne Plaza and Premier have all made significant investments in Plymouth.		Growth Board. There is governance in place at the City Deal Programme Board and strategic oversight provided by the Growth Board	3 3	9 3 3 9			worked. Job Seeker Allowance claimants. Youth Job Seeker Allowance claimants, Business births, employee numbers, visitor numbers, growth in jobs		David Draffan	David Draffa	an Andy Sharp

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17	SODPH1		The organisation's ability to meet performance and delivery expectations in relation to statutory duties and deadlines are reduced. This is due to operational service pressures arising from a combination of: 1. Growing volume and complexity of demand across services; 2. Reduced staff and staffing resilience in a time of significant and rapid change to the design and delivery of services. Examples of where such pressures potentially create this risk include product safety, food borne illness and contaminated land compliance with health and safety. Public Protection Service is an upstream service, that is highly preventative in protecting health, safety and wellbeing Risk Category: COMPLIANCE & REGULATION & SAFEGUARDING		First Line of Defence (Operational management activity) All areas of work have been assessed and prioritised to attempt to focus attention on those areas of highest need. All areas have been risk assessed and we follow a triage system to focus resources on areas of greatest risk, however, residual risk remains. We continue to make efficiencies and continue to make progress however we have suffered from staffing issues and corporate support from IT and Transformation programs		Third Line of Defence & Framework Oversight (Audit / Member, Snr Executive and External oversight/validation) Food Standards Audit has taken place. An action plan has been agreed and we are working towards completion. An action plan for workplace stress has been produced and plans to improve staff wellbeing.	Review N 18 P I 3 5			-	including income targets, monitoring demand.	Nicol Katha	k Fry, R hael Hind, bla Horne, harine onnor	Ruth Harrell	Scott Senior
18		Executive Office		Providing quality public services	Establishment of all new posts (including Head of Electoral Services) Election risk register regularly updated. Local and By-elections successfully delivered. New Electoral Registration System (Xpress) implemented.	Programme Manager and operational management resource. Elections Programme Board review Election risk register.	Chief Executive is the Senior Risk Owner. Assistant Chief Executive is the Project Executive. Strategic Election Board Audit & Governance Committee and Local Partnership Gateway review give Council reassurance on delivery of the development programme	3 4	12 Delete		Capture learning from 2018 Canvass. Scope options for ICT investment to enhance data quality. Workforce development. Resource planning and recruitment with HROD and Comms with CMT support.	Ongoing review as per Programme Ongoing		nda Favor- T ersen	Fracey Lee	Maddie Halifax
	SCEO1 On IRR	Office	poverty/hardship as a result of the impact of Welfare Reform and reduced funding for discretionary welfare funds.	council - Focus on prevention and early intervention	Impact of welfare reform continues to be monitored and discretionary welfare schemes reviewed and quarterly welfare dashboard produced. Plans implemented and strategies in place to create jobs. Support continues to Credit Unions and other financial inclusion initiatives. Local support agreement for Universal Credit claimants. Child Poverty Action Plan in April 2019		Safer Plymouth Partnership aligns governance structure with Health and Wellbeing Board. Child Poverty Cross Party Working Group	4 4	16 Delete	D	Regular review of local Council Tax Support Scheme. Support for implementation of Universal Credit and those affected by the benefit cap.	Contract monitoring of commissioned Advice Services. Customer Satisfaction Rates/Welfare dashboard. Economic Performance Monitoring arrangements. Child Poverty Action Plan	Darin	in Halifax G	Giles Perritt	Maddie Halifax